

COMAS S.p.A. designs and manufactures machines for processing tobacco and equivalent materials, food and cosmetics raw materials. The Company Headquarters are based in Silea, Treviso, Italy. COMAS SpA is part of the COESIA business group and shares their business targets and HSE Policy.

The Management believes that business efficiency can be achieved thanks to the commitment of all those working in the Company and for the Company, to ensure **continuous improvement** in terms of quality and services provided to the Customer, compliance with health and safety at work requirements and all applicable mandatory norms. The Company believes that Health & Safety is not just a rule, a procedure or a program, rather, a permanent attitude that every worker must make his own and that inspires every business activity.

The Management deems the staff's training and active participation in the Company choices as an essential aspect, being aware that the change is effective when everyone is a protagonist; therefore, they share with all the staff the commitments of the Policy, within the sphere of their respective competences and responsibilities.

Therefore, COMAS strongly promotes the **culture of Quality and Safety** by sharing the principles with their workers and with the external personnel operating on behalf of COMAS, considering the implementation of the integrated Quality - Safety management system a strategic guide for the company growth. The Management is aware that company growth strategies must start from understanding of the internal and external context, from focusing on the parties involved and their expectations and requests, through a systematic process of assessing threats and opportunities related to the achievement of the company targets.

The Company Management is committed to:

- Creating mutually profitable and long-term relationships with their Customers, maximizing **SATISFACTION** and fidelity;
- Constantly monitoring the evolutions of the **CONTEXT**, the expectations of the external and internal parties involved in order to promptly react to threats and opportunities arising;
- Optimizing the management and production **PROCESSES** by checking the effectiveness and efficiency, with a view to the design and timely supply of qualitatively even better products;
- Keeping on with the study of the **BEST SOLUTIONS** in terms of design and technology, to be applied to the manufacturing process of machines for the food industry;
- Improve the **MAINTENANCE** process to reduce the dangers of the production cycle;
- Selecting and keeping **RELIABLE SUPPLIERS** over time, in line with COMAS's policy values, who can contribute to the achievement of the Company targets;
- Considering as priority the compliance with the **LEGISLATION IN FORCE** related to safety and health in the workplace, as well as compliance with the Risk Assessment Document;
- Guaranteeing safe and healthy working conditions in the workplace and to **REDUCE THE HAZARDS AND RISKS** associated with the activities performed within it;
- Sharing with all the workers **INFORMATION ON RISKS** connected to the different activities performed; carrying out and updating the **TRAINING** of the same with specific reference to the task performed; guaranteeing **CONSULTATION** with the workers regarding aspects related to health and safety at work, through the worker's representative as well as specific meetings to be held on a regular basis;
- Ensuring, in case of **MODIFICATIONS** planned, an accurate preventive evaluation and, in case of events involving unforeseen changes, a quick and effective reaction to guarantee that the levels of health and safety at work according to the Company commitments are kept;
- Preparing intervention plans to face predictable **EMERGENCY** situations, by organizing and training all the personnel involved to react correctly to such events through periodic tests.
- Promoting **COOPERATION** and **COORDINATION** among the various Company resources as well as with other Companies present at site, also through specific periodic meetings; promoting **COLLABORATION** with business organizations and appointed external corporations;
- Monitoring near misses, so as to significantly **REDUCE** the probability of occurrence of **ACCIDENTS, INJURIES** or other non-compliance.
- Improving **INTEGRATION** in terms of business, health and safety among and with the group companies.

COMAS Costruzioni Macchine Speciali S.p.A.  
The CEO - Employer  
Ing. Matteo Lena

Revision	Date of issue	Reason of the revision	written by:	verified by:	approved by:
9	22/02/21	Alignment with safety objectives	M.Lena	P.Viale	M.Lena